

Dream Team: Successful Teambuilding

Learning Outcomes and Course Checklist

Course Overview

Directors and administrators can benefit from building a solid team of professionals to fill the positions in their centers. Lead teachers and support staff are not the only members of the team that should mesh well together. The children and families that a center serves will trust and appreciate a team of caregivers that is cohesive and effective. This course will give directors and administrators practical information, tools, and resources to assist in building a terrific team for their center.

Level 2

- Washington STARS credit: Program Planning and Development (1 hour)
- CDA Content Area: Advancement of Physical and Intellectual Development (1 hour)

Objectives:

- Identify strengths and weaknesses within a team
- Explain a mission statement and how to create one
- Describe the basics in creating a strong team

This checklist is for your reference only, and using it is optional. You may print or save it to your computer to use to track your progress.

COURSE CHECKLIST

	1. Introduction
	2. Learning Outcomes and Course Menu
	3. A Roadmap to Success
	4. Build a Tower Build a Team Video
	5. Why do I Need Strong Team?
	6. Discussion: Habits of a Strong Team (1/4)
	7. Team Building Elements
	8. Mission or Vision Statement
	9. New Staff
	10. Respectful Communication
	11. Acknowledge the Elephant in the Room
	12. Worksheet: Situation #2 (2/4)
	13. Worksheet: Situation #3 (3/4)
	14. More than Professional Development
	Worksheet: End of Course Assignment (4/4)
	Evaluation Form

GETTING HELP

Live Chat and Email Support Hours

Monday - Friday 7 am – 6 pm
Saturday & Sunday 9 am – 6 pm
Holidays (*Email Only*) 10 am – 4 pm

info@starstraining.org

Phone Support Hours

Monday - Friday 7 am – 6 pm
Saturday & Sunday Email & Chat Only
Holidays Email Support Only

(360) 602-0960

CERTIFICATES

This is a LEVEL 2 Course.

If your assignments were adequately completed, you should expect that the turnaround time will be less than 24 hours from the time which you submit the evaluation form until you receive your certificate by email. If you did not adequately complete the assignments, the trainer will send you an email requesting that the coursework be redone. Be sure to watch for emails from our online educators.

If you do not receive your certificate within 24 hours from when you submit the evaluation form, check your junk mail or spam folder. If the certificate email is lost in cyberspace, we will not know that you did not receive it. You will need to provide us with a different email address, such as a new Yahoo email account, to receive your certificate. Please be aware that Wavecable and Comcast especially seem to have difficulties receiving our emails with the certificates attached. Thank you for your cooperation and patience.